Coffeyville Public Library Board of Trustees

Minutes for March 3, 2015 Meeting

Call to Order: The meeting was called to order by Vice-President Magan Martin at 5:15PM. Present were Katie Hill, Library Director, Board members Magan Martin, R.E. Layton, Gary Bailey, Leslie Hills, Pete Walterscheid and Janie Hearson.

Approval of Minutes, Financial Statement and Director's Report: Gary made a motion to approve the minutes, the financial statements and director's reports as presented for February. R.E. seconded the motion and the board approved.

Old Business:

Office Furniture: Service Office Supply has issued a quote of $3,000 for the 3 needed office desks. Hochhalter Construction's original bid for the 3 desks was reduced from $13,600 to $10,000. Katie will obtain additional information and present it at the next meeting.

Community Room Furniture: Service Office Supply's quote for furniture for the Community Room (8 tables, 32 plastic chairs and 2 dollies) is $3,900. Katie is writing a grant to offset this cost and will report on its approval at the April 7th meeting. When the Library Foundation meets on April 9th, their Agenda will include this furniture with the possibility of incurring half of the cost.

New Business:

Presentation of 2014 Annual Report: Katie presented the Annual Report. Great job!

Unique Management: Our free 3-month trial offer is over. After the facts and figures were discussed, it was determined to continue with Unique Management and pay $8.95 per name for overdue materials between August, 2014 to February, 2015.

Other News:

Building Maintenance: The draft inducer motor stopped working on one of the Library's 8 heating units. The heater has been repaired and paid for by the City of Coffeyville. The City has also paid for 2 fire extinguishers.

Pete made a motion to adjourn the meeting, Leslie seconded the motion and the meeting adjourned at 6:35PM.