REGULAR COMMISSION MEETING MINUTES
TUEDSDAY, JUNE 9, 2015
6:30 P.M.

The Board of Commissioners met in Regular Session at 6:30 p.m. with Mayor Chris Williams presiding.

Present:

MAYOR CHRIS WILLIAMS
COMMISSIONER MARCUS KASTLER
COMMISSIONER JUSTIN MARTIN
COMMISSIONER CRAIG POWELL
COMMISSIONER JIM C. TAYLOR, JR.

City Staff in attendance were:

INTERIM CITY MANAGER JAMES GRIMMETT
CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
FINANCE DIRECTOR STEPHANIE RICHARDSON
IT DIRECTOR CHRIS FELIX
PUBLIC WORKS DIRECTOR CHUCK SHIVELY
PLANNER/ARCHITECT DENNIS JACOBS
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF
ELECTRIC UTILITY DEPUTY DIRECTOR MIKE SHOOK
INTERIM POLICE CHIEF KWIN BROMLEY
HUMAN RESOURCES OFFICER MARILYNN EVENSON
ASSISTANT TO CITY MANAGER TRISHA PURDON

A. CALL TO ORDER – Mayor Chris Williams

B. INVOCATION – Dr. Dean McNamara, First Baptist Church

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

D. REVIEW OF AGENDA

E. CONSENT AGENDA

1. Regular City Commission Meeting Minutes – Tuesday, May 26, 2015
2. 2015 Appropriation Ordinance No. AO-15-10 – $1,080,627.77

MOTION: Move to approve the consent agenda as presented.

ACTION: WILLIAMS SECOND: MARTIN
ALL AYE

3. 2015 Appropriation Ordinance No. AO-15-10A – $ 76.56

MOTION: Move to approve Appropriation Ordinance No. AO-15-10A.

ACTION: WILLIAMS SECOND: MARTIN
ALL AYE

REGULAR AGENDA ITEMS

F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

G. COMMENTS FROM THE PUBLIC

The public is free to comment on items not listed on agenda. Public participation is welcome and encouraged for all items on the agenda as the topics are discussed. Please be mindful of others who may also wish to speak and limit your time at the podium appropriately.

H. OLD BUSINESS

1. Ordinance No. S-15-05 – Second Reading of an Ordinance to issue Electric Utility System Revenue Bonds.
   - Joe Norton and Mitch Walter with Gilmore & Bell stated this is the second reading of the ordinance to authorize the issuance of the bonds with the proceeds being used to construct the new power plant and purchase equipment for the plant.

   MOTION: Move to approve Ordinance No. S-15-05 for adoption.

   ACTION: POWELL SECOND: MARTIN
   ALL AYE

I. NEW BUSINESS

1. Resolution No. R-15-68 – A Resolution to authorize the sale of Electric Utility System Revenue Bonds and describe the details of the sale of the bonds.
   - Financial Advisor Tom Kaleko stated the bond resolution establishes the terms and conditions for the Series 2015-B and Series 2015-C bonds. The total amount of the bonds expected to be issued is $61,060,000 which consists of $48,650,000 in tax-exempt bonds and $12,410,000 in taxable bonds. The need to issue the 2015 bonds as taxable is the result of internal revenue code requirements. The term of the 2015-B bonds will be 27 years with the final maturity in 2042 which is the same term as the City's agreement with GRDA. The 2015-C taxable bonds will have an initial term of three years. At the end of the term, the city may request J.P. Morgan renew the term for three or more years or may refinance the bonds using another financing option.

   MOTION: Move to approve Resolution No. R-15-68 for adoption subject to the following parameters: (a) aggregate principal amount of the Series 2015 Bonds shall not exceed $71,810,000; (b) the true interest cost ("TIC") for the Series 2015-B Bonds shall not exceed 5.25% and (c) the TIC for the Series 2015-C Bonds shall not exceed 3.50%.

   ACTION: POWELL SECOND: TAYLOR
   ALL AYE

2. Resolution No. R-15-69 – A Resolution to execute an agreement with Springsted Incorporated to provide FY 2015 continuing disclosure filings for the City of Coffeyville.
   - Finance Director Stephanie Richardson stated the city is required to provide annual continuing disclosure updates to the Municipal Securities Rulemaking Board; Springsted will assist with these filings. The fee will be $1,400 which can be paid out of bond proceeds.

MOTION: Move to approve Resolution No. R-15-69 for adoption.

ACTION: TAYLOR SECOND: WILLIAMS
ALL AYE

3. Resolution No. R-15-70 – A Resolution to execute Change Order No. 2 with Muller Construction for the 2014 Street Reconstruction Project.
   - Public Works Director Chuck Shively stated this project was for street projects on Union, Grant & Boulder. The contract was awarded to Muller Construction and was based on estimated quantities. This change order reflects actual quantities and decreases the contract amount by $6,442.89. Fresno Street was added at the request of Commissioners, and once completed this will be brought back as change order #3.

   MOTION: Move to approve Resolution No. R-15-70 for adoption.

   ACTION: TAYLOR SECOND: WILLIAMS
   ALL AYE

4. Resolution No. R-15-71 – A Resolution to execute Supplemental Agreement No. 1 to Agreement No. 264-12 (KLINK projects) between the Kansas Department of Transportation and the City of Coffeyville.
   - Finance Director Chuck Shively stated the city was awarded two grants; both for repairs and overlay on 11th Street. In order to get the best prices, the project was combined and completed as one project. This paperwork officially signs off on combining the projects.

   MOTION: Move to approve Resolution No. R-15-71 for adoption.

   ACTION: TAYLOR SECOND: POWELL
   ALL AYE

5. Resolution No. R-15-72 – A Resolution to execute a real estate sales contract with Shelby Foreman for 1321 Hibbard.
   - City Clerk Cindy Price stated This is one of the houses the city rehabbed with the grant received from the Kansas Housing Resources Corporation. The house has been listed with a realtor; an offer was received from Shelby Foreman for $45,000 less closing costs. This is the last one of the houses purchased, rehabbed and sold under this grant program. Commission directed staff to find out what can be done with the dollars from the sale of the houses.

   MOTION: Move to approve Resolution No. R-15-72 for adoption.

   ACTION: WILLIAMS SECOND: KASTLER
   ALL AYE

6. Resolution No. R-15-73 – A Resolution to authorize payment to JCI Industrial for repair of Boiler 4 forced draft fan for the Electric Utility.
   - Electric Utility Deputy Director Mike Shook stated on April 29, 2015, the forced draft fan failed in boiler 4 of unit 7 generator JCI Industries has completed repairs.

MOTION: Move to approve Resolution No. R-15-73 for adoption.

ACTION: POWELL SECOND: MARTIN
ALL AYE

7. Resolution No. R-15-74 – A Resolution to execute a license agreement in favor of Clean Harbors, Inc.
   - City Attorney Paul Kritz stated Clean Harbors requires legal access to two pieces of property owned by the City in order to collect soil and groundwater samples for environmental testing. The purpose of the sampling is to better understand soil and groundwater quality in areas near their facility. They will also be sampling on the facility property as well as other privately owned parcels in the area.

   MOTION: Move to approve Resolution No. R-15-74 for adoption.

   ACTION: WILLIAMS SECOND: MARTIN
   ALL AYE

8. Discussion on parks board.
   - Attorney Paul Kritz reviewed the ordinance prepared to implement a parks board. There will be five members, one of which can live outside the city limits but within the school district boundaries. Members will serve four-year terms and be responsible advising the Commission on all major proposals and propositions for the construction, reconstruction and improvements to public parks. Limiting the number of terms to two will be added to the ordinance. The ordinance will be placed on the June 23 agenda.

9. Discussion on returning commission meetings to City Hall.
   - Commissioner Martin stated he is ready to return commission and planning commission meetings to City Hall. New chairs could be purchased, the access is not a problem as the elevator is available, and the building is not a health issue. Williams was concerned about the security, stating the elevator access to second floor has been ceased by putting up a board over the opening on the second floor which would require being removed and replaced each time a meeting was held. Dennis Jacobs stated demolition bids have been prepared for first floor and for the second floor behind the marble; these will be ready to go out by June 12. The demolition will take care of many of the issues addressed in the environmental report. Martin moved to return meetings to City Hall; the motion died for lack of a second. Williams requested the city get proposals to remove mold from third floor.

10. City Manager Report
    - James Grimmett reported SFS has determined the Youth Activities Center gym is finished and ready to be occupied, however, the city disagrees as there are items on the checklist which have not been completed, and there is a leak in the gym.

11. Comments from Commissioners and Staff
    - Grimmett reported Watco has stated the coal operation will be moving to Cherryvale by August. Martin requested an ordinance be prepared to prohibit such an operation in the future.

- Kwin Bromley was introduced as the interim police chief.

J. EXECUTIVE SESSION(s)

1. Non-elected personnel

MOTION: Move to recess to executive session for the discussion of non-elected personnel to reconvene on or before 9:35 p.m. following a 10-minute break.

ACTION: MOTION: WILLIAMS SECOND: MARTIN
ALL AYE

Time the meeting was reconvened: 9:35 p.m.

The Mayor announced there was no action as a result of the executive session.

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Library report

L. ADJOURN

MOTION: Move to adjourn.

ACTION: MOTION: WILLIAMS SECOND: MARTIN
ALL AYE

Time the meeting was adjourned: 9:35 p.m.

Date the minutes were approved: _____

_____
Cindy Price, City Clerk