CITY OF COFFEYVILLE
BOARD OF COMMISSIONERS AGENDA ITEM

MEETING DATE	September 22, 2015	
RESOLUTION OR ORDINANCE NUMBER	Resolution No. R-15-113	
AGENDA TITLE	A Resolution to amend cemetery fees.	
REQUESTING DEPARTMENT	Administration	
PRESENTER	Cindy Price	
FISCAL INFORMATION	Cost as recommended:	n/a
	Budget Line Item:	
	Balance Available	
	New Appropriation Required:	[ ] Yes [ ] No
PURPOSE	To amend fees charged in Elmwood, Fairview and Restlawn Cemeteries.	
BACKGROUND	The City acquired Restlawn Cemetery in May and has continued to charge the Restlawn fees for services. Attached is a fee schedule showing the fees currently charged in Fairview (Elmwood fees are the same) and the fees charged in Restlawn. Also shown is the average of fees from nine of our benchmark cities who operate cemeteries. This information was obtained from a survey compiled in 2014. The final column shows the proposed fees for services provided as well as for plots. The City Clerk worked with the Public Works Department to set a proposed fee schedule which raised the fees in Fairview and lowered the fees in Restlawn.	
SPECIAL NOTES	Restlawn Cemetery charged higher fees as they were considered a full-service cemetery with their services including a lowering device and full tent service set up.	

PUBLIC INFORMATION PROCESS	
BOARD OR COMMISSION RECOMMENDATION	
STAFF RECOMMENDATION	Approve Resolution No. R-15-113 to establish consistent fees in Elmwood, Fairview and Restlawn Cemeteries.
REFERENCE DOCUMENTS ATTACHED	Fee schedule Resolution No. R-15-113

RESOLUTION NO. R-15-113

A RESOLUTION TO ESTABLISH A FEE SCHEDULE FOR SERVICES PROVIDED AND PLOTS SOLD IN ELMWOOD, FAIRVIEW AND RESTLAWN CEMETERIES.

WHEREAS, the City of Coffeyville, Kansas, is the owner of Elmwood and Fairview Cemeteries; and

WHEREAS, the City of Coffeyville has recently acquired the Restlawn Cemetery; and

WHEREAS, the City of Coffeyville wishes to establish a fee schedule for services provided and plots sold in Elmwood, Fairview and Restlawn Cemeteries;

WHEREAS, the City of Coffeyville has determined the fees should be consistent among all three cemeteries;

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Coffeyville, Kansas, that the City of Coffeyville Cemetery Fee schedule be approved effective October 1, 2015.

Adopted this 22nd day of September, 2015.

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Christopher V. Williams, Mayor

ATTEST:

_____
Cindy Price, City Clerk

APPROVED AS TO FORM AND LEGALITY:

_____
Paul Kritz, City Attorney

City of Coffeyville Cemetery Fees
Elmwood, Fairview and Restlawn Cemeteries

	Fairview Current	Restlawn Current	Benchmark[1]	Proposed
Plots				
One plot	$ 250.00	$ 520.00	$ 333.13	$ 300.00
Babyland	n/c			n/c
Cremation plot (Restlawn only)		$ 250.00		$ 200.00
Columbarium (cremation)		2 spaces $750		2 spaces $750
Open/close				
Full, M-F 9-4	$ 325.00	$ 650.00	$ 326.50	$ 425.00
Full, Sat-holiday, 9-1	$ 450.00	$ 850.00	$ 488.00	$ 550.00
OT: Each hour over	$ 75.00	No OT		$ 125.00
Cremation, M-F 9-4	$ 125.00	$ 250.00	$ 145.56	$ 125.00
Cremation, Sat-holiday, 9-1	$ 175.00	$ 300.00	$ 263.75	$ 225.00
OT: Each hour over	$ 75.00	No OT		$ 75.00
Disinter				2X open/close
***Patio (no charge veterans)**	$ 100.00			$ 100.00
Tent (assist in setting up)	$ 100.00	**		$ 100.00
Slosson Chapel - Elmwood	$ 75.00			$ 75.00
Staking fee	$ 35.00	.70 psi***		$ 35.00
Pet Garden[2]				
Plot				$ 75.00
Open/close - weekdays only				$ 25.00
Small pet plot		$ 50.00		
open/close		$ 15.00		
Large pet		$ 75.00		
open/close		$ 25.00		

*Patio includes 24 chairs

**Restlawn provided full service burials including lowering device & full tent service.
Fairview assists vault company with tent set up.

***Restlawn set stones; Fairview verifies and marks spaces

[1]Average of benchmark cities: Arkansas City, Augusta, Chanute, El Dorado, Independence, Parsons, Pittsburg, Wellington, Winfield

[2] Pet Garden cremation only, maximum 2 animals in one plot

Baby open/close - same fee as cremation o/c