REGULAR COMMISSION MEETING MINUTES
TUESDAY, OCTOBER 27, 2015
6:30 P.M.

The Board of Commissioners met in Regular Session at 6:30 p.m. with Mayor Chris Williams and Vice Mayor Justin Martin presiding.

Present:
MAYOR CHRIS WILLIAMS
COMMISSIONER MARCUS KASTLER
COMMISSIONER JUSTIN MARTIN
COMMISSIONER CRAIG POWELL
Absent:
COMMISSIONER JIM C. TAYLOR, JR.

City Staff in attendance were:
CITY MANAGER KENDAL FRANCIS
CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
FINANCE DIRECTOR STEPHANIE RICHARDSON
IT DIRECTOR CHRIS FELIX
ELECTRIC UTILITY DEPUTY DIRECTOR MIKE SHOOK
PUBLIC WORKS DIRECTOR CHUCK SHIVELY
ENGINEERING SUPERINTENDENT THOMAS OSBORN
FIRE CHIEF JAMES GRIMMETT
POLICE CHIEF KWIN BROMLEY
ASSISTANT TO CITY MANAGER TRISHA PURDON

A. CALL TO ORDER – Mayor Chris Williams

B. INVOCATION – Pastor Nicole Schwartz, First United Methodist Church

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

D. REVIEW OF AGENDA

E. CONSENT AGENDA

1. Regular City Commission Meeting Minutes – Tuesday, October 13, 2015
2. 2015 Appropriation Ordinance No. AO-15-19 – $5,563,819.13
3. Ordinance No. G-15-06 – Second Reading of an Ordinance to exclude certain property from the city limits of Coffeyville (former Royal Motors property).
4. Ordinance No. G-15-07 – Second Reading of an Ordinance to vacate certain rights of way and public utility easements for Tessenderlo-Kerley.
5. 2015 Appropriation Ordinance No. AO-15-19A 0 (Taylor Crane) $ 2,818.94

MOTION: Move to approve the consent agenda as presented.

ACTION: WILLIAMS SECOND: MARTIN
ALL AYE EXCEPT TAYLOR WHO WAS ABSENT

<u>REGULAR AGENDA ITEMS</u>

F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

1. Proclamation for Buddy Poppy Day.

- Proclamation was read and presented to Charlene Wilkinson, VFW Auxiliary.

2. Swearing in ceremony for Police Chief Kwin Bromley.

G. COMMENTS FROM THE PUBLIC

- Ivan Smith, R. R. 2, expressed concerns about the weed ordinances, the city contracted mowers mowing his property after he had just mowed it and his inability to communicate with the Code Enforcement office.

H. OLD BUSINESS

1. Ordinance No. S-15-08 – Second Reading of an Ordinance to issue industrial revenue bonds for Niel Hotel.

   MOTION: Move to approve Ordinance No. S-15-08 for adoption.

   ACTION: WILLIAMS SECOND: MARTIN
   ALL AYE EXCEPT TAYLOR WHO WAS ABSENT

I. NEW BUSINESS

1. Resolution No. R-15-129 – A Resolution to execute a Federal Fund Exchange Agreement with the Kansas Department of Transportation.
   - Public Works Director Chuck Shively stated this agreement will approve the 2015 Federal Fund Exchange with the Kansas Department of Transportation. The amount allotted to Coffeyville this year is $119,841.26; the exchange with state funds will be $107,857.13. These funds can be used to reimburse the City for almost any street project.

   MOTION: Move to approve Resolution No. R-15-129 for adoption.

   ACTION: WILLIAMS SECOND: MARTIN
   ALL AYE EXCEPT TAYLOR WHO WAS ABSENT

2. Resolution No. R-15-130 – A Resolution to execute an agreement with Montgomery County to share in the cost of updating Pictometry aerial imagery.
   - Engineering Superintendent Thomas Osborn reviewed with commissioners the uses of the Pictometry imagery by the electric, economic development, stormwater, Coffeyville Connection, water/wastewater, code enforcement and engineering departments. The cost of the City's share would be $438.95 per department per year. He explained Google Earth is not compatible with our GIS system. Quarterly updates will be made to the base layers, and the county will provide ownership data which the city has been requesting for four years.

   MOTION: Move to approve Resolution No. R-15-130 for adoption.

   ACTION: POWELL SECOND: WILLIAMS
   MOTION FAILED. YES: POWELL & WILLIAMS; NO: KASTLER & MARTIN; TAYLOR ABSENT.

3. Resolution No. R-15-131 – A Resolution to execute an agreement with Keystone Electrical for a metering and relaying panel for the Electric Utility.

- Electric Utility Deputy Director Mike Shook stated two proposals were received to supply the metering and relaying panel for the New Generation project. Keystone Electrical was the low bidder at $37,048.17.

MOTION: Move to approve Resolution No. R-15-131 for adoption.

ACTION: POWELL SECOND: WILLIAMS
ALL AYE EXCEPT TAYLOR WHO WAS ABSENT

4. Resolution No. R-15-132 – A Resolution to execute a tower/land lease agreement with the City of Dearing for tower space for installation of wireless equipment.
   - IT Director Chris Felix stated the City of Dearing approached the wireless utility about providing Internet to their city hall and emergency services building by providing space on their water tower. Having equipment on the water tower could allow the wireless utility to serve additional customers. There will be no charge to use the water tower; Coffeyville will provide the internet access at no charge to the two buildings in Dearing.

MOTION: Move to approve Resolution No. R-15-132 for adoption.

ACTION: WILLIAMS SECOND: POWELL
ALL AYE EXCEPT TAYLOR WHO WAS ABSENT

5. Discussion on Resolution No. R-15-133 – A Resolution to adopt guidelines for citizen participation at City Commission meetings.
   - City Attorney Paul Kritz stated these guidelines were put together to better facilitate how discussions with citizens take place. Mayor Williams stated this was a good template and requested a form be used for individuals wishing to speak.

MOTION: Move to approve Resolution No. R-15-133 for adoption.

ACTION: MARTIN SECOND: POWELL
ALL AYE EXCEPT TAYLOR WHO WAS ABSENT

6. Resolution No. R-15-134 – A Resolution to execution a dedication for a public street with RSI Home Products Manufacturing.
   - City Attorney Paul Kritz stated this street will be used as access to the new power plant and the temporary easement agreement was requested for use as a parking lot during construction. The City will pay RSI $1,500 for use of the parking lot.

MOTION: Move to approve Resolution No. R-15-134 for adoption.

ACTION: WILLIAMS SECOND: MARTIN
ALL AYE EXCEPT TAYLOR WHO WAS ABSENT

7. Resolution No. R-15-135 – A Resolution to execute a temporary easement agreement with RSI Home Products Manufacturing.

MOTION: Move to approve Resolution No. R-15-135 for adoption.

ACTION: WILLIAMS SECOND: KASTLER
ALL AYE

8. City Manager Report
   - City Manager Kendal Francis reported Coffeyville Resources has had 3,000 contractors in town for the turnaround which is winding down. There will be a groundbreaking ceremony for the addition to the U.S.D. 445 Early Learning Center on November 4 at 11 a.m.; the economic development Project Hope is underway with a meeting scheduled to discuss utilities; the Port of Catoosa was recently toured and a transloading facility was discussed; there will be an upcoming meeting with a professor from the KU School of Design to discuss community branding; and he thanked all those who have participated in one of the many recent clean-up projects in Coffeyville.

9. Comments from Commissioners and Staff

J. EXECUTIVE SESSION(s)

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES
1. Building permit reports
2. CRC report

L. ADJOURN

MOTION: Move to adjourn.

ACTION: WILLIAMS SECOND: MARTIN
ALL AYE

Time the meeting was adjourned: 8:02 p.m.

Date the minutes were approved: _____

_____
Cindy Price, City Clerk