CITY OF COFFEYVILLE
BOARD OF COMMISSIONERS AGENDA ITEM

MEETING DATE	November 10, 2015	
RESOLUTION OR ORDINANCE NUMBER	R-15-136	
AGENDA TITLE	**A Resolution authorizing submittal of an application to the Kansas Department of Transportation for a Phase 1 Safe Routes to Schools grant.**	
REQUESTING DEPARTMENT	Public Works/Engineering	
PRESENTER	Chuck Shively, Director of Public Works	
FISCAL INFORMATION	Cost as recommended:	$3,000
	Budget Line Item:	520-5-220-478
	Balance Available	N/A
	New Appropriation:	[X] Yes [ ] No
PURPOSE	To authorize City Staff to prepare and submit an application to the Kansas Department of Transportation (KDOT) for potential funding for completion of a Phase1 Safe Routes to Schools plan.	
BACKGROUND	For several years the Kansas Department of Transportation has had a grant program called the Safe Routes to Schools Program. That program had specific money set aside to provide grants to cities and school districts for improvements to walking and biking facilities for elementary and middle school aged children, and to educate and promote the healthy benefits of walking and biking, including to school. The program provides grants for studies, planning, education, encouragement activities, enforcement, design, and construction related to walking and biking facilities in school areas.	

BACKGROUND (CONTINUED)	On September 9th, I attended a KDOT Transportation Alternatives Program Workshop in Topeka, which includes the Safe Routes to Schools grant program. The workshop was also attended by Tim Heflin, Asst. Principal at Community Elementary School. At the workshop we learned that the Safe Routes to Schools program is no longer a separate program with its own dedicated source of funding, but is now part of the larger Transportation Alternatives (TA) program. The TA program funds projects under three categories: ➢ Scenic & Environmental ➢ Historic & Archaeological, and ➢ Bicycle and Pedestrian (which now includes the Safe Routes to Schools program). On the good side, the TA program has more money available than the SRTS did by itself, but on the down side, there will be a lot more competition for the funds. The TA program has $14 million for grants, but 50% of that money goes directly to the large cities, so they have $7 million available for the rest of us to fight over. KDOT representatives said that they expect a very competitive process for what, relatively speaking, is very little funds. So, they expect less than 1/3 of the applications that are submitted will be funded.
SPECIAL NOTES	All grants require a minimum of 20% local match. The SRTS grants are divided into two "Phases". <u>Phase 1</u> grants are for performing studies and producing a Safe Routes to Schools plan. Phase 1 will fund planning up to, but not including, engineering design. Phase 1 grants are for a maximum of $12,000, plus $3,000 from the 20% local match, for a $15,000 project. <u>Phase 2 grants</u> are for design and construction. The Phase 2 grants are for a maximum of $200,000, plus $50,000 local match for a $250,000 project. Most importantly, a Phase 1 SRTS plan is <u>required</u> before a City or School District is eligible for a Phase 2 grant.

ANALYSIS	Since the workshop, I have been working with Tim Heflin at Community Elementary to get the needed information and data from the school for the Phase 1 Safe Routes to Schools application. The City has agreed to be the project sponsor submitting the application, and the school district will be a partner in the process. One of the City's consulting engineering firms, Allgeier, Martin & Assoc., is assisting us with putting the application together. The deadline for submittal of the grant application is 5:00 PM on November 20th. The Phase 1 SRTS applications will be evaluated based on 4 criteria: ✓ The First Criteria is "Current Issues" – which is the level of research done. ✓ The Second Criteria is "Planning Process" – which rates the level of collaboration and outreach associated with the project. ✓ The Third Criteria is "Timeline" – which evaluates the degree to which a realistic timeline has been developed. ✓ And Finally the Fourth Criteria is "Letters of Support" – which judges the extent to which support has been received locally, including letters of support from the municipality and the school district, as well as unique letters of support from community groups, and the general public. The City Manager and I attended a Kiwanis Club meeting to solicit support, and we have solicited letters of support from numerous entities and individuals in the community. The attached resolution is one of the required elements to be submitted with the application. The resolution declares our eligibility to apply, assures that sufficient funding is available for completion, operation, and maintenance of the project, assures that the City will have title or easements as necessary for the project, assures that we are willing and able to administer the project, and authorizes the Mayor to sign and submit the application, provide additional information as may be required, and act as official representative of the City for the grant.

ANALYSIS (CONTINUED)	
PUBLIC INFORMATION PROCESS	N/A
BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Approve the resolution authorizing the Mayor and City staff to submit the grant application.
REFERENCE DOCUMENTS ATTACHED	Resolution R-15-136

RESOLUTION NO. R-15-136

A RESOLUTION DECLARING THE ELIGIBILITY OF THE CITY OF COFFEYVILLE, KANSAS TO SUBMIT AN APPLICATION TO THE KANSAS DEPARTMENT OF TRANSPORTATION FOR USE OF SAFE ROUTES TO SCHOOLS FUNDS SET FORTH BY MAP-21 FOR THE "COFFEYVILLE PHASE 1 SAFE ROUTES TO SCHOOLS PLAN" PROJECT IN COFFEYVILLE, KANSAS AND AUTHORIZING THE MAYOR TO SIGN THIS APPLICATION.

Whereas, the City of Coffeyville, Kansas, has the legal authority to apply for, receive, and administer federal, state, and other monies through Home Rule Power under the Constitution of the State of Kansas and authorized by K.S.A. 12-1662, regarding the expenditure of federal aid to public agencies; and

Whereas, the City of Coffeyville, Kansas, desires to submit an application to the Kansas Department of Transportation for Safe Routes to Schools funds set forth by MAP-21; and

Whereas, the City of Coffeyville, Kansas, is participating in the Kansas Department of Transportation's Safe Routes to Schools program set forth by MAP-21; and

Whereas, Federal monies are available under a Safe Routes to Schools program set forth by MAP-21, administered by the State of Kansas, Department of Transportation, for the purpose of creating safer routes to schools in Kansas; and

Whereas, after appropriate public input and due consideration, the Governing Body of the City of Coffeyville, Kansas has recommended that an application be submitted to the State of Kansas for the "Coffeyville Phase 1 Safe Routes to Schools Plan" project.

BE IT RESOLVED by the Board of Commissioners of the City of Coffeyville, Kansas:

SECTION 1. That the City of Coffeyville, Kansas, does hereby authorize the Mayor to submit an application to the Kansas Department of Transportation for Safe Routes to Schools program funds set forth by MAP-21 on behalf of the citizens of the City of Coffeyville, Kansas.

SECTION 2. That the City of Coffeyville, Kansas, hereby assures the Kansas Department of Transportation that sufficient funding for the "Coffeyville Phase 1 Safe Routes to Schools Plan" project is available, as the Safe Routes to Schools Program is a reimbursement program.

SECTION 3. That the City of Coffeyville, Kansas, hereby assures the Kansas Department of Transportation that sufficient funding for the operation and maintenance of the "Coffeyville Phase 1 Safe Routes to Schools Plan" project will be available for the life of the project.

SECTION 4. That the City of Coffeyville, Kansas, hereby assures the Kansas Department of Transportation that the City of Coffeyville, Kansas, will have title or permanent easement to the "Coffeyville Phase 1 Safe Routes to Schools Plan" project by the time of project letting, if necessary.

SECTION 5. That the Mayor of the City of Coffeyville, Kansas, is authorized to sign the application to the Kansas Department of Transportation for Safe Routes to Schools program funds set forth by MAP-21 on behalf of the citizens of the City of Coffeyville, Kansas. The Mayor is also authorized to submit additional information as may be required and act as the official representative of the City of Coffeyville in this and subsequent related activities.

SECTION 6. That the City of Coffeyville, Kansas, hereby assures the Kansas Department of Transportation that the City of Coffeyville, Kansas, is willing and able to, if the "Coffeyville Phase 1 Safe Routes to Schools Plan" project is selected for funding, administer all activities involved with the "Coffeyville Phase 1 Safe Routes to Schools Plan" project.

ADOPTED THIS 10TH DAY OF NOVEMBER, 2015.

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Christopher V. Williams, Mayor

ATTEST:

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Cindy Price, City Clerk

APPROVED AS TO FORM AND LEGALITY:

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Paul Kritz, City Attorney