CITY OF COFFEYVILLE
BOARD OF COMMISSIONERS AGENDA ITEM

MEETING DATE	**December 08, 2015**	
RESOLUTION OR ORDINANCE NUMBER	R-15-159	
AGENDA TITLE	**Electrical Engineering, Substation Maintenance, Testing & Support Services** **Criswell Engineering - Change Order # 01**	
REQUESTING DEPARTMENT	Electric	
PRESENTER	Mike Shook	
FISCAL INFORMATION	Cost as recommended:	**$57,945.96**
	Budget Line Item:	**800-5-020-478 Distribution** **800-5-022-478 Generation** **800-5-030-478 Transmission** **Professional Services**
	Balance Available	
	New Appropriation Required:	[ ] Yes [X] No
PURPOSE	To authorize a change order for substation maintenance, testing and support services for the Electric Utility.	
BACKGROUND	The City of Coffeyville Electric Utility has entered into consecutive professional service agreements with Criswell Engineering to perform maintenance, testing and support to the electric utility with electrical engineering services. This service includes all aspects of the Utility operation, from distribution, generation, including transmission.	
SPECIAL NOTES	N/A	

ANALYSIS	2015 was an exception for the utility, as we experienced several unforeseen issues with both equipment and some upgrading events. Due to this, the utility will exceed the approved amount of $150,000 for Engineering Services.
PUBLIC INFORMATION PROCESS	N/A
BOARD OR COMMISSION RECOMMENDATION	
STAFF RECOMMENDATION	Staff is requesting a change order be approved in the amount of $57,945.96 to finalize support services with Criswell Engineering for the electric utility for FY 2015.
REFERENCE DOCUMENTS ATTACHED	

RESOLUTION NO. R-15-159

A RESOLUTION TO EXECUTE A CHANGE ORDER FOR ELECTRICAL ENGINEERING, SUBSTATION MAINTENANCE, TESTING AND SUPPORT SERVICES WITH CRISWELL ENGINEERING FOR THE CITY OF COFFEYVILLE ELECTRIC UTILITY FOR FY 2015.

BE IT RESOLVED by the Board of Commissioners of the City of Coffeyville, Kansas that the Mayor be and is hereby authorized to execute a change order for electrical engineering, substation maintenance, testing and support services with Criswell Engineering in the amount of $57,945.96 for the City of Coffeyville Electric Utility for FY 2015.

ADOPTED THIS 8th DAY OF DECEMBER, 2015.

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Christopher V. Williams, Mayor

ATTEST:

_____
Cindy Price, City Clerk

APPROVED AS TO FORM AND LEGALITY:

_____
Paul Kritz, City Attorney

10:08 AM
11/13/15
Accrual Basis

Criswell Engineering
Invoices for Coffeyville, City of
January through December 2015

Num	Date	Amount	Job Number	PO
1474	11/20/2015	6,379.05	RCEA803-GENERATION	32496
1473	11/20/2015	6,499.95	RCEA803-GENERATION	32496
1472	11/20/2015	9,088.30	RECA803-DIST	32496
1468	10/27/2015	13,672.35	RCEA803-DIST	32496
1462	08/24/2015	880.00	RCEA803-DIST	32496
1463	08/24/2015	2,021.34	RCEA803-HV-138KV	32496
1459	08/14/2015	2,915.00	RCEA803-DIST	32496
1460	08/14/2015	2,492.69	RCEA803-HV-138KV	32496
1457	08/03/2015	1,710.00	RCEA803-NEW GENERATION	32496
1458	08/03/2015	6,099.91	RCEA803-DIST	32496
1452	07/27/2015	10,166.29	RCEA803-DIST	32496
1453	07/27/2015	1,084.05	RCEA803-DIST	32496
1454	07/27/2015	550.00	RCEA803-NEW GENERATION	32496
1451	07/06/2015	9,153.00	RCEA803-GENERATION	32496
1447	06/05/2015	5,517.50	RCEA803-GENERATION	32496
1445	06/02/2015	1,284.00	RCEA803-GENERATION	32496
1446	06/02/2015	6,088.23	RCEA803-DIST	32496
1444	05/20/2015	5,613.04	RCEA803-DIST	32496
1443	05/12/2015	6,301.67	RCEA803-DIST	32496
1441	05/04/2015	7,434.75	RCEA803-DIST	32496
1440	04/29/2015	7,343.50	RCEA803-DIST	32496
1439	04/20/2015	8,353.12	RCEA803-DIST	32496
1436	03/28/2015	7,133.67	RCEA803-DIST	32496
1437	03/28/2015	7,383.02	RCEA803-DIST	32496
1434	03/14/2015	8,690.00	RCEA803-DIST	32496
1435	03/14/2015	6,688.69	RCEA803-DIST	32496
1432	03/10/2015	7,698.79	RCEA803-DIST	32496
1433	03/10/2015	6,219.80	RCEA803-DIST	32496
1429	03/04/2015	4,868.09	RCEB810-SEL-311C RELAY	
1422	02/24/2015	3,840.99	RCEA805-SEL-351S RELAY	
1418	01/23/2015	6,616.46	RCEA803-DIST	32496
1417	01/16/2015	8,530.02	RCEA701-2014 PREVENT MAIN	42191
1413	01/12/2015	1,870.00	RCEA701-2014 PREVENT MAIN	42191
1414	01/12/2015	8,717.69	RCEA701-2014 PREVENT MAIN	42191
1410	12/22/2014	715.40	RCEA701-2014 PREVENT MAIN	42191
1411	12/22/2014	8,325.60	RCEA701-2014 PREVENT MAIN	42191
		207,945.96		

$ 166,564.14	Purchase Order 32496, 2015 Preventive Maintenance
$ 4,514.03	Purchase Order 32496, 2015 HV-138KV
	Purchase Order 42191, 2014 Preventive Maintenance
$ 28,158.71	Billed or paid in 2015 before contract signed.
$ 8,709.08	Equipment Purchases
$ 207,945.96	