COMMISSION MEETING MINUTES
TUESDAY, APRIL 26, 2016
6:30 P.M.

The Board of Commissioners met in Regular Session at 6:30 p.m. with Mayor Craig Powell presiding.

Present:
COMMISSIONER JUSTIN MARTIN
MAYOR CRAIG POWELL
COMMISSIONER JIM C. TAYLOR, JR.
COMMISSIONER CHRIS WILLIAMS

Absent:
COMMISSIONER MARCUS KASTLER

City Staff in attendance were:
CITY MANAGER KENDAL FRANCIS
CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
FINANCE DIRECTOR STEPHANIE RICHARDSON
IT MANAGER CHRIS FELIX
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF
POLICE CHIEF KWIN BROMLEY
ENGINEERING SUPERINTENDENT THOMAS OSBORN
ASSISTANT TO CITY MANAGER TRISHA PURDON

A. CALL TO ORDER – Mayor Craig Powell

B. INVOCATION – Mary Wilson

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

D. REVIEW OF AGENDA

E. CONSENT AGENDA

1. City Commission Meeting Minutes – Tuesday, April 12, 2016
2. 2016 Appropriation Ordinance No. AO-16-08 – $10,903,579.98
3. Resolution No. R-16-65 – A Resolution to submit an Emergency Solutions Grant program application to the Kansas Housing Resources Corporation on behalf of Safehouse Crisis Center.
   - The City will submit the grant application in the amount of $29,178 to the Kansas Housing Resources Corporation on the behalf of Safehouse. Once the grant awards are made, the applicant is notified and the City submits the reimbursement requests. The City has no funding involved in the ESG; we are simply a pass through for the funding from the State to the end user. The City receives 2.5% of the total funds allocated to help with administrative costs.
4. Resolution No. R-16-66 – A Resolution to execute Supplemental Agreement No. 1 with the Kansas Department of Transportation for KLINK Resurfacing Project from Buckeye west to railroad overpass.
   - The City was awarded a 2017 KLINK grant to do joint repair from Overlook west to the railroad overpass; the 2016 KLINK grant is for the KLINK resurfacing project

from Buckeye to Overlook. Combining these two grants will allow it to be bid as one project and save having the expense of two mobilizations.

MOTION: Move to approve the consent agenda as presented.

ACTION: POWELL SECOND: MARTIN
ALL AYE EXCEPT KASTLER WHO WAS ABSENT.

REGULAR AGENDA ITEMS

F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

1. Swear in Police Officer Jesse Moley
   - Mayor Powell swore in Officer Moley.

G. COMMENTS FROM THE PUBLIC

- Jim C. Taylor, 704 Spruce, stated he successfully had a recent illness taken care of at CRMC; and he has paid tickets for parking his truck on the street, however, he is now aware of the number of feet he needs to be away from an intersection and he promised to keep the truck on the street.
- Mike Bradley thanked Commissioner Martin for a successful street drag event.

H. OLD BUSINESS

I. NEW BUSINESS

1. Discussion and action to appoint one person to a three-year term on the Planning Commission serving to January 1, 2019.
   Applicant: John Alvey
   MOTION: Move to appoint John Alvey to a three-year term on the Planning Commission serving to January 1, 2019.

   ACTION: WILLIAMS SECOND: MARTIN
   ALL AYE EXCEPT KASTLER WHO WAS ABSENT.

2. Ordinance No. S-16-05 – First Reading of an Ordinance to rezone property located at 715 N. Buckeye from R-2 (one and two family residential) to R-4 (multi-family residential).
   - Planner/Architect Dennis Jacobs stated Lonnie Betts, owner of property at 715 N. Buckeye has applied to rezone the property from R-2, one and two family residential district to R-5, multiple family residential district. His plans are to construct and rent individual living units in a rental individual dwellings apartment complex. The complex will have separate units with individual parking spaces and a common drive. Initial plans are to construct five units of 350-400 square feet each with lofts. The Planning Commission voted 6-0 to recommend approval of the rezoning.

   MOTION: Move to approve Ordinance No. S-16-05 for First Reading.

   ACTION: TAYLOR SECOND: MARTIN
   ALL AYE EXCEPT KASTLER WHO WAS ABSENT.

3. Ordinance No. S-16-06 – First Reading of an Ordinance to rezone property located at 2649 N. Highway 169 from M (mobile home court) to C-4 (service commercial).

- Planner/Architect Dennis Jacobs stated Fred Wigley, owner of Big Chief RV Park applied for rezoning of his property from M, mobile home court district to C-4, service commercial district. The plans are to operate a retail mobile home and compact home sales facilities. The property was platted as one unit and required sub dividing in order to rezone. The new retail business will house the owner's mobile homes and compact pre-built homes sales business, plus serve as the operating office for the existing mobile home court. The Planning Commission voted 4-0, with two abstentions, to recommend approval of the rezoning application.

MOTION: Move to approve Ordinance No. S-16-06 for First Reading.

ACTION: POWELL SECOND: WILLIAMS
ALL AYE

4. Resolution No. R-16-67 – A Resolution to purchase a digger/derrick truck for the Electric Utility.
   - Electric Utility Director Gene Ratzlaff stated bids were solicited for a digger/derrick truck to replace the existing truck which is 17 years old and beginning to experience issues. Two bids were received with the low bid a 2017 Freightliner from Altec Industries in the amount of $272,139.25.

MOTION: Move to approve Resolution No. R-16-67 for adoption.

ACTION: POWELL SECOND: WILLIAMS
ALL AYE EXCEPT KASTLER WHO WAS ABSENT.

5. City Manager Report
   - City Manager Kendal Francis stated individuals can register their storm shelters on the City's website; auditors will be here May 2-3; Mullers will be taking care of the intersections displaced during the move of the power plant engines; work is progressing on the 9th Street Improvement project and it is going to require a total intersection repair at 9th & Gillam; there are current roof leaks at the Customer Service Center, Library, City Hall, CRC, and Perkins Building which staff is addressing; the City has acquired all property on 11th Street needed for the police and fire facility.

6. Comments from Commissioners and Staff
   - Commissioner Taylor asked for clarification on a letter of intent from Jarred Development. The company plans to develop the old Walmart building on East 8th Street and property the city owns around the new Walmart. Francis stated they have been given six months to begin development; at that point there will be a real estate contract. No other incentives have or will be offered. The property, once developed, will be sold for $10 per lot thus being the incentives to the developer. Jarred will pay Muller Construction, who was awarded the contract to demolish the building, for their expenses incurred for the demolition. Williams clarified the City can offer any incentives we want for future development.
   - Commissioner Martin thanked everyone involved for a successful street drag event; there were over 2,000 people attending and another event will be planned in the fall.

J. EXECUTIVE SESSION(s)

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. CRC Report

L. ADJOURN

MOTION: Move to adjourn.

ACTION: POWELL SECOND: MARTIN
ALL AYE

Time the meeting was adjourned: 7:20 p.m.

Date the minutes were approved: _____

_____
Cindy Price, City Clerk