REGULAR COMMISSION MEETING MINUTES
TUESDAY, OCTOBER 9, 2012
6:30 P.M.

The Board of Commissioners met in Regular Session at 6:30 p.m. with Mayor David George presiding.

Present:
MAYOR DAVID GEORGE
COMMISSIONER DON EDWARDS
COMMISSIONER JIM FALKNER
COMMISSIONER PAM JONES

Absent:
COMMISSIONER VIRGIL O. HORN, JR.

City Staff in attendance were:
CITY MANAGER GARY BRADLEY
CITY CLERK CINDY PRICE
FINANCE DIRECTOR STEPHANIE RICHARDSON
CITY ATTORNEY PAUL KRITZ
IT MANAGER CHRIS FELIX
PUBLIC WORKS DIRECTOR CHUCK SHIVELY
FIRE CHIEF JAMES GRIMMETT
POLICE CHIEF TONY CELESTE
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF
ELECTRIC UTILITY DEPUTY DIRECTOR MIKE SHOOK
INTERCONNECTED OPERATIONS MANAGER STEVE MCGIE

A. CALL TO ORDER – Mayor David George

B. INVOCATION – Pastor Rick Krietemeyer, South Coffeyville Emmanuel Chapel

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

D. REVIEW OF AGENDA

E. CONSENT AGENDA ITEMS

1. Regular City Commission Meeting Minutes – Tuesday, September 25, 2012
2. 2012 Appropriation Ordinance No. AO-12-18 – $1,221,195.06

MOTION: Move to approve the consent agenda as presented.

ACTION: MOTION MADE BY JONES AND SECONDED BY FALKNER. ROLL CALL VOTE – ALL AYE EXCEPT HORN WHO WAS ABSENT.

<u>REGULAR AGENDA ITEMS</u>

F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

G. COMMENTS FROM THE PUBLIC – NONE

H. OLD BUSINESS

1. Ordinance No. S-12-10 – Second Reading of an ordinance to vacate a portion of Brookwood Drive.

MOTION: Move to approve Ordinance No. S-12-10 for adoption.

ACTION: MOTION MADE BY JONES AND SECONDED BY FALKNER. ROLL CALL VOTE – ALL AYE EXCEPT HORN WHO WAS ABSENT.

I. NEW BUSINESS

1. Discussion and action to appoint one individual to the Public Library Board serving to April 16, 2015.

Applicant: Janie Hearson

MOTION: Move to appoint Janie Hearson to an unexpired term on the Public Library Board serving to April 16, 2015.

ACTION: MOTION MADE BY EDWARDS AND SECONDED BY JONES. ROLL CALL VOTE – ALL AYE EXCEPT HORN WHO WAS ABSENT.

2. Discussion and action to appoint one individual to the CRMC Board of Trustees serving to January 1, 2017.

Applicant: Debra Evensvold

MOTION: Move to table action until applicant can be present at meeting.

ACTION: MOTION MADE BY JONES AND SECONDED BY FALKNER. ROLL CALL VOTE – ALL AYE EXCEPT HORN WHO WAS ABSENT.

3. Resolution No. R-12-96 – A Resolution to execute an agreement with Coffeyville Garden Apartments for the release of a public utility easement.

- City Attorney Paul Kritz stated renovations of the Coffeyville Garden Apartment complex are underway and the apartments are in the process of converting the electric service from primary metering to individual apartment metering. It is the City's policy that underground electrical cables and related equipment from the transformers to the building are the building owner's responsibility. This agreement clarifies the Garden Apartments will be considered the owner of the transmission lines beyond the City's transformers and will be responsible for all maintenance of the lines and equipment beyond the transformers. They have requested the public utility easement, which was dedicated to the City in 1969, be released. This will also relinquish any obligation on the City's part to maintain utilities within the prescribed easement.

MOTION: Move to approve Resolution No. R-12-96 for adoption.

ACTION: MOTION MADE BY JONES AND SECONDED BY FALKNER. ROLL CALL VOTE – ALL AYE EXCEPT HORN WHO WAS ABSENT.

4. Resolution No. R-12-97 – A Resolution to issue a purchase to FirstWireless, Inc., for a radio dispatch console.
   - Police Chief Tony Celeste stated the Police Department primary dispatch radio console was damaged due to a lightning strike on September 17. The console was disabled and unable to be repaired. Quotes were requested to replace the console; the low quote was $9,672 from First Wireless of Wichita.

   MOTION: Move to approve Resolution No. R-12-97 for adoption.

   ACTION: MOTION MADE BY EDWARDS AND SECONDED BY GEORGE. ROLL CALL VOTE – ALL AYE EXCEPT HORN WHO WAS ABSENT.

5. Resolution No. R-12-98 – A Resolution execute a tower/land lease with Midwest Fertilizer for the Internet Utility.
   - IT Manager Chris Felix stated Coffeyville Connection, the City's Internet utility, has deployed over 900 access points across town with 100 of them active. The remaining 100 are in areas of town with no line of sight to the backhaul locations. Staff has been working with Midwest Fertilizer for the past several months to place equipment on the grain elevator which would bring up approximately 80 of the 100 access points. The lease of this space is $6,000 for a two-year term with consecutive one-year renewal terms after that.

   MOTION: Move to table Resolution No. R-12-98 for adoption pending additional information.

   ACTION: MOTION MADE BY EDWARDS AND SECONDED BY JONES. ROLL CALL VOTE – ALL AYE EXCEPT HORN WHO WAS ABSENT.

6. Comments from Commissioners and Staff
   - City Clerk Cindy Price verified with Commissioners they wish to see a recycling option in the upcoming trash bid proposal.
   - Finance Director Stephanie Richardson reported KMGA will provide an estimated gas bill; the City can make this payment and then KMGA will send an additional bill with the balance due. This will work with the City's appropriation payment schedule; Commissioners were in agreement.

J. EXECUTIVE SESSION(s)

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Sales Tax Report
2. Fire Department Report
3. Code Enforcement Report

L. ADJOURN

MOTION: Move to adjourn.

ACTION: MOTION MADE BY GEORGE AND SECONDED BY FALKNER. ROLL CALL VOTE – ALL AYE EXCEPT HORN WHO WAS ABSENT.

Time the meeting was adjourned: 7:20 p.m.

Date the minutes were approved: _____

_____
Cindy Price, City Clerk