REGULAR COMMISSION MEETING MINUTES
TUESDAY, NOVEMBER 12, 2013
6:30 P.M.

The Board of Commissioners met in Regular Session at 6:30 p.m. with Mayor David George presiding.

Present:
MAYOR DAVID GEORGE
COMMISSIONER DON EDWARDS
COMMISSIONER JIM FALKNER
COMMISSIONER MARCUS KASTLER
COMMISSIONER CHRIS WILLIAMS

City Staff in attendance were:
CITY MANAGER GARY BRADLEY
CITY CLERK CINDY PRICE
FINANCE DIRECTOR STEPHANIE RICHARDSON
CITY ATTORNEY PAUL KRITZ
IT DIRECTOR CHRIS FELIX
FIRE CHIEF JAMES GRIMMETT
POLICE CHIEF TONY CELESTE
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF
ELECTRIC UTILITY DEPUTY DIRECTOR MIKE SHOOK
ELECTRIC GENERATION SUPERINTENDENT TONY LAWSON
ARCHITECT/PLANNER DENNIS JACOBS

A. CALL TO ORDER – Mayor David George

B. INVOCATION – Jim Falkner

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

D. REVIEW OF AGENDA

E. CONSENT AGENDA ITEMS

1. Regular City Commission Meeting Minutes – Tuesday, October 22, 2013
2. 2013 Appropriation Ordinance No. AO-13-20 – $952,049.69

MOTION: Move to approve the consent agenda as presented.

ACTION: MOTION: EDWARDS SECOND: KASTLER
ALL AYE

<u>REGULAR AGENDA ITEMS</u>

F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

1. Presentation of 2013 Service Awards
   - Employee service awards were presented to Marilynn Evenson, Chad Newby, Johnny Gray, Bryan Allen, Luke Yeubanks, Jason Hunt, Stacey Pitts, Shane George, Pete Caresio, Bruce Bell, Dave Tipton, Mike Bradley, Jolene Greer, Kent Bastian, Randy Barg, Chad Hayden, Bob Ingmire and Chuck Shively

G. COMMENTS FROM THE PUBLIC

The public is free to comment on items not listed on the agenda. Public participation is

welcome and encouraged for all items on the agenda as the topics are discussed.

- Charles Weed, 207 West New, commented on the poor condition of the railroad tracks at First and Union Streets.
- Shelley Paasch, Downtown Coffeyville, Inc., gave an update on DCI activities.

H. OLD BUSINESS

1. Ordinance No. G-13-07 – First Reading of an Ordinance to amend electric utility rates.
   - Finance Director Stephanie Richardson stated staff recommended taking no action on the rate amendment and retaining a consultant to prepare a cost of service study. Commissioner Falkner recommended approving the ordinance on first reading to include implementing the rates over five years and conduct a cost of service internally. Staff will research the fees charged by consultants for cost of service studies.

2. Ordinance No. S-13-06 – Second Reading of an Ordinance to issue General Obligation Electric Utility Refunding Bonds.
   - Independent Financial Analyst with Springsted, Tom Kaleko, stated there were eight bids for the City's refunding bonds. The winning bank was Country Club Bank; there will be a total of $750,000 savings by refunding the bonds.

   MOTION: Move to approve Ordinance No. S-13-06 for adoption.

   ACTION: MOTION: GEORGE SECOND: FALKNER
   ALL AYE

I. NEW BUSINESS

1. Resolution No. R-13-98 – A Resolution to authorize the sale of General Obligation Electric Utility Refunding Bonds.

   MOTION: Move to approve Resolution No. R-13-98 for adoption.

   ACTION: MOTION: GEORGE SECOND: FALKNER
   ALL AYE

2. Resolution No. R-13-99 – A Resolution to sell property located at 217 West Eighth Street.
   - City Attorney Paul Kritz stated Security First will be opening a title company in the former Schneider Building which was purchased by Six Pack, LLC. Six Pack has offered to purchase the vacant lot next to the building, which he City recently purchased, for $3,000. Grace Stephens addressed the Commission stating the company plans to use the vacant lot as parking. Upon being questioned about the type of surface being planned, Stephens indicated they were looking at chat or screenings. Commissioners determined they wanted more information on the type of surface being planned.

   MOTION: Move to table Resolution No. R-13-99.

   ACTION: MOTION: EDWARDS SECOND: KASTLER
   ALL AYE

3. Resolution No. R-13-100 – A Resolution to purchase vibration monitoring systems for the Electric utility.
   - Electric Generation Superintendent Tony Lawson stated vibration monitoring equipment is used on rotating equipment to detect any abnormalities which may occur during operation of the equipment. In most cases, the first indication of trouble with any rotating equipment is an increase in vibration. Staff requested proposals for complete vibration monitoring systems for units 6 and 7; four proposals were received. Staff recommends an agreement with ProvibTech for the engineering design, purchase and installation of the equipment at a not to exceed cost of $103,016.

   MOTION: Move to approve Resolution No. R-13-100 for adoption.

   ACTION: MOTION: GEORGE SECOND: EDWARDS
   ALL AYE

4. Resolution No. R-13-101 – A Resolution to execute an agreement with Sporturf Midwest for replacement of turf at Veterans Memorial Stadium.
   - City Manager Gary Bradley stated the turf at Veterans Memorial Stadium has exceeded its useful life and needs to be replaced. The City, Coffeyville Community College and U.S.D. 445 have met with three firms who were awarded contracts under three cooperative purchasing programs. The three entities recommend an agreement with Sporturf Midwest for replacement of the turf. Commissioner Falkner requested the item be tabled until reference checks could be conducted on all companies providing quotes. Commissioners Edwards and Williams both stated until maintenance issues were addressed at the stadium, they would vote no on turf replacement.
   - Doug White, sales representative for Astroturf, discussed his product with Commissioners.

   MOTION: Move to table Resolution No. R-13-101.

   ACTION: MOTION: EDWARDS SECOND: WILLIAMS
   ALL AYE

5. Comments from Commissioners and Staff
   - Police Chief Tony Celeste reported 14 members of the Coffeyville PD Explorers participated in a regional competition and won four trophies.
   - Architect/Planner Dennis Jacobs reported Commissioners had been sent a draft copy of the recodified zoning ordinances. Ralph Oschner, with Oschner, Hare & Hare, will come to Coffeyville for a public hearing once Commissioners have had a chance to review the draft.
   - IT Manager Chris Felix reported there has been a 25% increase in bandwidth usage in November on Coffeyville Connection; the service is being offered free during the month of November.
   - City Manager Gary Bradley reported he is planning to conduct interviews with the engineering firms who submitted requests for qualifications for the East Coffeyville Redevelopment Plan.
   - Mayor George stated he would like to have a work session to discuss economic development; the City needs to look at establishing an incubator.

J. EXECUTIVE SESSION(s)

1. Acquisition of real property.
2. Non-elected personnel

MOTION: Move to adjourn to Executive Session for discussion of the acquisition of real property and non-elected personnel to reconvene on or before 9 p.m.

ACTION: MOTION: GEORGE SECOND: FALKNER
ALL AYE

Time the meeting was reconvened: 9:00 p.m.

MOTION: Move to adjourn to Executive Session for discussion of non-elected personnel to reconvene on or before 10:00 p.m.

ACTION: MOTION: GEORGE SECOND: FALKNER
ALL AYE

Time the meeting was reconvened: 9:40 p.m.

Mayor George reported no action as a result of the Executive Sessions.

City Manager Bradley discussed with Commissioners the sale of houses the City has acquired and rehabbed as a result of the KHRC grant. Commissioners agreed to allow Bradley or his designee to negotiate with potential buyers on the price of the property; all sales to be approved by Commission.

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Sales and property tax reports
2. Police Department report

L. ADJOURN

MOTION: Move to adjourn.

ACTION: MOTION: WILLIAMS SECOND: EDWARDS
ALL AYE

Time the meeting was adjourned: 9:45 p.m.

Date the minutes were approved: _____

_____
Cindy Price, City Clerk