REGULAR COMMISSION MEETING MINUTES
TUESDAY, JANUARY 28, 2014
6:30 P.M.

The Board of Commissioners met in Regular Session at 6:30 p.m. with Mayor David George presiding.

Present:
MAYOR DAVID GEORGE
COMMISSIONER DON EDWARDS
COMMISSIONER JIM FALKNER
COMMISSIONER MARCUS KASTLER
COMMISSIONER CHRIS WILLIAMS

City Staff in attendance were:
CITY MANAGER GARY BRADLEY
CITY CLERK CINDY PRICE
FINANCE DIRECTOR STEPHANIE RICHARDSON
CITY ATTORNEY PAUL KRITZ
IT DIRECTOR CHRIS FELIX
FIRE CHIEF JAMES GRIMMETT
POLICE CHIEF TONY CELESTE
ELECTRIC UTILITY DEPUTY DIRECTOR MIKE SHOOK
PUBLIC WORKS DEPUTY DIRECTOR JIM BRADSHAW
PLANNER/ARCHITECT DENNIS JACOBS
SUPERINTENDENT OF ENGINEERING SCOTT MASSMAN

A. CALL TO ORDER – Mayor David George
B. INVOCATION – Pastor Mark Wilson, First Church of God
C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG
D. REVIEW OF AGENDA

E. CONSENT AGENDA ITEMS

1. Regular City Commission Meeting Minutes – Tuesday, January 14, 2014
2. 2013 Appropriation Ordinance No. AO-13-25 – $ 262,310.61
3. 2014 Appropriation Ordinance No. AO-14-01 – $5,279,758.16

MOTION: Move to approve the consent agenda as presented.

ACTION: MOTION: EDWARDS SECOND: FALKNER
ALL AYE

<u>REGULAR AGENDA ITEMS</u>

F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

1. Presentation by Coffeyville Recreation Commission on batting cages.
   - Lisa Kuehn and Jeff Gossard, representing the Coffeyville Recreation Commission, reported the CRC Board is interested in putting in six batting cages in a park. They have looked at several locations including the southwest corner of the parking lot at LeClere. This could be accomplished by moving the softball outfield fence in about 80 feet. The preliminary cost estimates for the batting cages is $200,000; lighting has not been discussed. The number of softball and baseball participants continues to grow, and there are no batting cages in this immediate area. City Manager Gary Bradley has met with their board to discuss the project, and he will ensure City staff works with the Rec Board. He is concerned about the cost questioning if it is providing a service to stakeholders and

suggested that information be obtained by CRC participating in the next City survey which he indicated will be worked on within the next month. Kuehn indicated the CRC Board would be interested in participating in the survey, however, their taxing district and participants come from the school district and not just from the city limits. Mayor George requested a drawing of the proposed location be provided to the City.

G. COMMENTS FROM THE PUBLIC

The public is free to comment on items not listed on the agenda. Public participation is welcome and encouraged for all items on the agenda as the topics are discussed.

- Mary Wilson, 207 W. New, stated she is concerned about citizens burning leaves. Fire Chief James Grimmett indicated citizens may burn leaves and brush as long as they have received a permit from the Fire Department.
- Tosha Williams, 2203 W. 2nd, expressed her appreciation for the installation of the flashing school zone signs.

H. OLD BUSINESS

1. Ordinance No. S-14-01 – Second Reading of an Ordinance to rezone property located at 1411 West Fourth Street.

   MOTION: Move to approve Ordinance No. S-14-01 for adoption.

   ACTION: MOTION: GEORGE SECOND: KASTLER
   ALL AYE

2. Ordinance No. S-14-02 – Second Reading of an Ordinance to rezone property located at 2205 West Eighth Street.

   MOTION: Move to approve Ordinance No. S-14-01 for adoption.

   ACTION: MOTION: WILLIAMS SECOND: EDWARDS
   ALL AYE

I. NEW BUSINESS

1. Discussion and action to appoint one person to the Planning Commission serving to January 1, 2017.

   Applicant: Doug Misch

   MOTION: Move to appoint Doug Misch to the Planning Commission serving to January 1, 2017.

   ACTION: MOTION: FALKNER SECOND: EDWARDS
   ALL AYE

2. Resolution No. R-14-03 – A Resolution to support a housing tax credit application for development of rental housing in the Mansion Estates Addition.
   - Tom Carlson, Pointe Royale Development, stated he constructed the 18 houses in the Brown's Riverside Addition through a grant from KHRC. He is submitting another application to build an additional 18 three bedroom, two bath income-based rental houses in the same area. He currently has a waiting list for his rentals. As part of his application process, he must include evidence of support from the governing body.

MOTION: Move to approve Resolution No. R-14-03.

ACTION: MOTION: EDWARDS SECOND: GEORGE
ALL AYE

3. Resolution No. R-14-04 – A Resolution to approve a final change order with Jeff Graham Construction for the Intersection & Drainage Improvements 2013 Project.
   - Jeff Graham Construction has completed the five intersections included in the 2013 Intersection and Drainage Improvement Project. A change order in the amount of $19,332.10 was incurred primarily as a result of additional work needed at Second and Central due to the soil conditions. The total project including the change order was $381,204.57.

   MOTION: Move to approve Resolution No. R-14-04 for adoption.

   ACTION: MOTION: GEORGE SECOND: FALKNER
   ALL AYE

4. Ordinance No. G-14-01 – First Reading of an Ordinance to amend the quorum required for City Commission meetings.
   - City Manager Gary Bradley stated in 2010, the Commission changed the quorum requirement from three to four due to absences of one commissioner. To ensure the transparency of our Commission, staff is recommending the quorum be changed back to four. Commissioners took no action on this item to allow City Attorney Paul Kritz to work on the wording regarding vacancies and the ability for commissioners to carry on the business of the City.

EXECUTIVE SESSION – non elected personnel

MOTION: Move to adjourn to Executive Session for discussion of non-elected personnel to reconvene on or before 8:10 p.m.

ACTION: MOTION: EDWARDS SECOND: FALKNER
ALL AYE

Time the meeting was reconvened: 8:05 p.m.

5. Resolution No. R-14-05 – A Resolution to execute an employment agreement with Gary W. Bradley.
   - City Attorney Paul Kritz stated the employment agreement will run from April 1, 2014, to March 31, 2018, set the salary at $110,000 per year and include the same additional benefits as in the current agreement.

   MOTION: Move to approve Resolution No. R-14-05 for adoption.

   ACTION: MOTION: GEORGE SECOND: FALKNER
   ALL AYE

6. Resolution No. R-14-06 – A Resolution to ratify the purchase of real property located at 1401 West Eighth Street.

- City Manager Gary Bradley stated the City has purchased a former bank building at 8th and Buckeye for $73,450. This building can be used as an interim location of the City's customer service operation during the time City Hall is being renovated.

MOTION: Move to approve Resolution No. R-14-06 for adoption.

ACTION: MOTION: EDWARDS SECOND: FALKNER
ALL AYE

7. Action to set a Public Hearing for Tuesday, February 25, 2014, 6:30 p.m., on the recodification of the Model Zoning Ordinance.

MOTION: Move to set a Public Hearing for Tuesday, February 25, 2014, at 6:30 p.m. for the recodification of the Model Zoning Ordinance.

ACTION: MOTION: FALKNER SECOND: EDWARDS
ALL AYE

8. Comments from Commissioners and Staff
   - Electric Utility Deputy Director Mike Shook reported on repairs being made on a fan motor at the power plant and stated the test on boiler 5 would be conducted February 5.
   - Commissioner Falkner inquired as to what publicity was being done to remind residents polycarts are not to be left at the curb.
   - Commissioner Williams inquired about the building permit fee for the U.S.D. 445 technology facility; stating all taxing entities should be treated the same way; this topic will be placed on agenda for further discussion.
   - Police Chief Tony Celeste stated he is working on a request for proposals for a siren system.
   - Commissioner Edwards questioned why all the carpet in the library is not going to be replaced during the renovation.

J. EXECUTIVE SESSION(s)

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Police Department report
2. Building permit report
3. Library minutes

L. ADJOURN

MOTION: Move to adjourn.
ACTION: MOTION: GEORGE SECOND: EDWARDS
ALL AYE

Time the meeting was adjourned: 9:05 p.m.

Date the minutes were approved: _____

_____
Cindy Price, City Clerk