REGULAR COMMISSION MEETING MINUTES
TUESDAY, FEBRUARY 11, 2014
6:30 P.M.

The Board of Commissioners met in Regular Session at 6:30 p.m. with Mayor David George presiding.

Present:

MAYOR DAVID GEORGE
COMMISSIONER DON EDWARDS
COMMISSIONER JIM FALKNER
COMMISSIONER MARCUS KASTLER
COMMISSIONER CHRIS WILLIAMS

City Staff in attendance were:

CITY MANAGER GARY BRADLEY
CITY CLERK CINDY PRICE
FINANCE DIRECTOR STEPHANIE RICHARDSON
CITY ATTORNEY PAUL KRITZ
IT DIRECTOR CHRIS FELIX
FIRE CHIEF JAMES GRIMMETT
POLICE CHIEF TONY CELESTE
ELECTRIC UTILITY DEPUTY DIRECTOR MIKE SHOOK
PUBLIC WORKS DIRECTOR CHUCK SHIVELY
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF
SUPERINTENDENT OF ENGINEERING SCOTT MASSMAN
INTERCONNECTED OPERATIONS MANAGER STEVE MCGIE

A. CALL TO ORDER – Mayor David George

B. INVOCATION – Pastor Nicole Schwartz, First Methodist Church

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

D. REVIEW OF AGENDA

E. CONSENT AGENDA ITEMS

1. Regular City Commission Meeting Minutes – Tuesday, January 28, 2014
2. 2014 Appropriation Ordinance No. AO-14-02 – $1,139,548.84

MOTION: Move to approve the consent agenda as changed to include payment, less 10%, to SporTurf USA for installation of the turf at Veterans Memorial Stadium once the project is complete FOR A REVISED TOTAL OF $1,472,548.84.

ACTION: MOTION: FALKNER SECOND: GEORGE
ALL AYE

<u>REGULAR AGENDA ITEMS</u>

F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

1. Presentation by Coffeyville Recreation Commission on batting cages.
   - David Rains, Coffeyville Recreation Commission, stated this is a follow up to the presentation by Lisa Kuehn and Jeff Gossard at the previous meeting. CRC is requesting

the City approve the installation of a six stall batting cage system to be placed at the southwest corner of the LeClere parking lot. The Commissioners agreed to the proposal.

G. COMMENTS FROM THE PUBLIC

The public is free to comment on items not listed on the agenda. Public participation is welcome and encouraged for all items on the agenda as the topics are discussed.

H. OLD BUSINESS

1. Ordinance No. G-14-01 – First Reading of an Ordinance to amend the quorum required for City Commission meetings.
   - City Attorney, Paul Kritz, stated the changes suggested at the previous meeting have been included in the ordinance.

   MOTION: Move to approve Ordinance No. G-14-01 for First Reading.

   ACTION: MOTION: EDWARDS SECOND: FALKNER
   ALL AYE

I. NEW BUSINESS

1. Discussion and action to appoint one person to the Planning Commission serving to January 1, 2017.

   Applicant: Justin Martin
   MOTION: Move to appoint Justin Martin to the Planning Commission serving January 1, 2017.

   ACTION: MOTION: EDWARDS SECOND: KASTLER
   ALL AYE

2. Discussion and action to appoint one person to the Library Board serving to April 30, 2018.

   Applicant: Magan Martin
   MOTION: Move to appoint Magan Martin to the Library Board serving to April 30, 2018.

   ACTION: MOTION: FALKNER SECOND: GEORGE
   ALL AYE

3. Resolution No. R-14-07 – A Resolution to execute a construction contract with Bryant & Bryant Construction for KLINK Project 166/169 U-0027-01.
   - Engineering Superintendent Scott Massman stated four bids were received for the 2014-15 KLINK project which is a concrete rehabilitation project on 11th Street from Buckeye to Walnut and a Novachip overlay from Buckeye to East Eighth Street. As the total project cost was more than the expected $800,000, it was bid with a base cost plus two alternates. The base cost would go from East Eighth Street to approximately Hickman; alternate A would extend to Read and alternate B would go to Buckeye. Commissioners agreed to include the entire project at a cost of $994,731.60 which includes engineering fees.

   MOTION: Move to approve Resolution No. R-14-07 for adoption including alternate A and alternate B.

ACTION: MOTION: EDWARDS SECOND: FALKNER
ALL AYE

4. Resolution No. R-14-08 – A Resolution to execute an agreement with Utility Financial Solutions for an Electric Cost of Service Study.
   - Interconnected Operations Manager Steve McGie stated four requests for qualifications were received for the electric cost of service study. Staff reviewed the qualifications and following the interview of two companies recommends Utility Financial Solutions provide the study at a cost of $42,500.

   MOTION: Move to approve Resolution No. R-14-08 for adoption removing one on-site visit for a reduction in cost of $2,800.

   ACTION: MOTION: WILLIAMS SECOND: EDWARDS
   ALL AYE

5. Resolution No. R-14-09 – A Resolution to purchase a Carlson Surveyor+ Data Collector for the Engineering Department.
   - Engineering Superintendent Scott Massman stated the cost to replace the data collector for surveying equipment is $3,395.

   MOTION: Move to approve Resolution No. R-14-09 for adoption.

   ACTION: MOTION: FALKNER SECOND: GEORGE
   ALL AYE

6. Ordinance No. S-14-03 – First Reading of an Ordinance to approve an annual renewal of a tax exemption-incentive for Four State Maintenance Supply Inc.
   - City Manager Gary Bradley stated this is year five of a ten-year tax exemption for Four State Maintenance. Employment levels are below the projected levels in the application, however, the hourly wages remain considerably above projections. Staff recommends approving the 2014 tax exemption.

   MOTION: Move to approve Ordinance No. S-14-03 for First Reading.

   ACTION: MOTION: EDWARDS SECOND: GEORGE
   ALL AYE

7. Discussion on building permits.
   - City Manager Gary Bradley reviewed building permits for taxing entities over the past several years. Commissioners agreed taxing entities should not pay anything above the City's costs in reviewing plans and inspecting projects.

8. Discussion on 911 consolidated dispatch.
   - Fire Chief James Grimmett reported the County is in the early stages of studying a consolidated 911 dispatch center for Montgomery County, and he and Chief Celeste have been meeting with other entities in the County to develop a plan. It has not been determined where the center would be located.

9. Comments from Commissioners and Staff
   - Public Works Director Chuck Shively stated staff is reviewing requests for qualifications for engineering consultants and will be bringing an agreement to commissioners for approval. Eight requests for proposals for a downtown traffic study were received, and five interviews have been scheduled for this week.
   - Electric Utility Deputy Director Mike Shook stated the testing has been completed on boiler #5, and staff is waiting on a report.
   - Police Chief Tony Celeste reported requests for proposals have gone out for an outdoor storm siren system.
   - Finance Director Stephanie Richardson stated the City's audit is scheduled for April 21-23, and the cost benefit analysis for the new hotel project is currently underway by Springsted.
   - City Manager Gary Bradley stated there had been concerns raised about the street in front of his house being pretreated for snow removal prior to the last snow. Bradley emphasized the he employee had not been directed by him or anyone on staff to spread anything on the street or treat the area in front of his house in any way. The City's process for snow removal remains unchanged with primary routes cleared first followed by secondary and then residential streets.

J. EXECUTIVE SESSION(s)

1. Non-elected personnel
2. Acquisition of real property

MOTION: Move to adjourn to executive session for discussion of non-elected personnel and the acquisition of real property to reconvene on or before 8:50 p.m.

ACTION: MOTION: EDWARDS SECOND: FALKNER
ALL AYE

Time the meeting was adjourned: 8:50 p.m.

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Sales tax report
2. Police Department report

L. ADJOURN

MOTION: Move to adjourn.

ACTION: MOTION: GEORGE SECOND: EDWARDS
ALL AYE

Time the meeting was adjourned: 8:50 p.m.

Date the minutes were approved: _____

_____
Cindy Price, City Clerk