

**REGULAR COMMISSION MEETING MINUTES  
TUESDAY, MARCH 11, 2008  
6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. with Vice-Mayor Richard Gonzales presiding.

Those in attendance were:

COMMISSIONER ALEC HENDRYX  
COMMISSIONER LOUIE HUMMEL  
COMMISSIONER PAM JONES

Those absent were:

MAYOR VIRGIL HORN

City Staff in attendance were:

CITY MANAGER JEFF MORRIS  
CITY CLERK CINDY PRICE  
CITY ATTORNEY PAUL KRITZ  
FINANCE DIRECTOR STEPHANIE RICHARDSON  
ENGINEERING SUPERINTENDENT SCOTT MASSMAN  
IT MANAGER CHRIS FELIX  
ELECTRIC UTILITY DIRECTOR BERNIE CEVERA  
FIRE CHIEF GREG ALLEN  
CITY INSPECTOR LARRY TROTTER

**A. CALL TO ORDER** – Vice-Mayor Gonzales

**B. INVOCATION** – Paul Kritz

**C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**

**D. CONSENT AGENDA ITEMS**

1. Regular City Commission Meeting Minutes – Tuesday, February 26, 2008
2. 2008 Appropriation Ordinance No. AO-08-09 – \$3,879,192.15
3. 2008 Appropriation Ordinance No. AO-08-10 – (flood) \$ 16,091.65
4. Ordinance No. G-08-01 – Second Reading of an Ordinance to incorporate the 2007 Standard Traffic Ordinance.
5. Ordinance No. G-08-02 – Second Reading of an Ordinance to incorporate the 2007 Uniform Public Offense Code.

MOTION: Move to approve the consent agenda as presented.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY COMMISSIONER HUMMEL. ROLL CALL VOTE - ALL AYE EXCEPT MAYOR HORN WHO WAS ABSENT.

**REGULAR AGENDA ITEMS**

**E. APPROPRIATION ORDINANCE**

**F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**

1. Vice-Mayor Gonzales read and presented the proclamation to Rebekah Morris, Lauryn Bryant and Alexis Phol representing the Girl Scouts.

**G. OTHER BUSINESS**

1. Comments from Public

**H. OLD BUSINESS**

**I. NEW BUSINESS**

1. Resolution No. R-08-32 – A Resolution to issue a purchase order to Siemens for a SCADA Remote Terminal Unit for the Power Plant Substation Upgrade.

- Electric Utility Director Bernie Cevera addressed the Commission stating the City's electric substations are on a Supervisory control and Data Acquisition (SCADA) system which consists of a master station in the power plant operator control room and remote terminal units (RTU) at the substations. The RTU's communicate with the master station at the power plant to provide remote control and monitoring. An existing RTU does not have the capability to efficiently communicate with the new relays in the new power plant substation. This is a critical component in the substation upgrade to provide remote control and monitoring similar to other substations. Siemens is the only company making this equipment; therefore, they were the only company to receive bid notice. Staff recommend accepting the Siemens bid at \$29,098 for the SCADA RTU.

MOTION: Move to approve resolution No. R-08-32 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE - ALL AYE EXCEPT MAYOR HORN WHO WAS ABSENT.

2. Resolution No. R-08-33 – A Resolution to execute a Letter of Intent to remain with redispatch in the Aggregate Facility Study with Southwest Power Pool.

- Electric Utility Director Bernie Cevera addressed the Commission stating the City's transmission requirements must change due to obligations within the Grand River Dam Authority contract. GRDA has included language in the Power Purchase and Sale Agreement which requires Coffeyville to use "commercially reasonable efforts" to change to network transmission service (NTS), effective immediately. The SPP 2007 Aggregate Facility Study includes two transmission reservation requests from Coffeyville. One requests additional long-term firm transmission service for Coffeyville's projected aggregate requirements greater than the existing 114 MW reservation. The second request is also for Coffeyville's requirements over 114 MW but includes the projected large increase at Coffeyville Resources Nitrogen Fertilizer after a potential major plant expansion. Staff recommends the City remain active in the SPP 2007-AG3-AFS study process for both the pending reservation requests and continue to seek commitment to potential expansion from Coffeyville Resources Nitrogen Fertilizer.

**MOTION:** Move to approve resolution No. R-08-33 for adoption.

**ACTION:** THE MOTION WAS MADE BY COMMISSIONER JONES AND SECONDED BY COMMISSIONER HUMMEL. ROLL CALL VOTE - ALL AYE EXCEPT MAYOR HORN WHO WAS ABSENT.

3. Resolution No. R-08-34 – A Resolution to request short-term transmission reservations with the Southwest Power Pool.

- Electric Utility Director Bernie Cevera addressed the Commission stating the City has an existing transmission reservation which allows the import of 114 MW of power purchased under the terms of its long-term supply contract with the Grand River Dam Authority (GRDA). Staff projects a peak summertime load in 2008 of 120 MW which will require six MW's additional firm transmission to deliver purchased power supplies to serve the City's projected requirements. Staff recommends alternative short-term reservation requests be submitted to SPP to reserve MW's additional transmission capacity for the four month summer peak load June through September, 2008. The estimated 49,000 per month expense will be funded through the power cost adjustment.

**MOTION:** Move to approve resolution No. R-08-34 for adoption.

**ACTION:** THE MOTION WAS MADE BY COMMISSIONER HUMMEL AND SECONDED BY COMMISSIONER HENDRYX. ROLL CALL VOTE - ALL AYE EXCEPT MAYOR HORN WHO WAS ABSENT.

4. Resolution No. R-08-35 – A Resolution to execute a Supplemental Agreement No. 2 to Agreement No. 164-05, with the Kansas Department of Transportation for a KLINK Resurfacing Project.

- Engineering Superintendent Scott Massman addressed the Commission stating the City has received approval for a FY 2010 KLINK 1R project for work on East 11<sup>th</sup> Street between Sycamore and Pine Streets. This project is being combined with two other KLINK projects the City has been awarded to make the entire project run from Walnut to Sunflower. The State will pay up to a maximum of \$600,000 or 50% of the total project cost.

**MOTION:** Move to approve resolution No. R-08-35 for adoption.

**ACTION:** THE MOTION WAS MADE BY COMMISSIONER HUMMEL AND SECONDED BY COMMISSIONER GONZALES. ROLL CALL VOTE - ALL AYE EXCEPT MAYOR HORN WHO WAS ABSENT.

5. Discussion and action to appoint a Director #2 and Alternate to serve two-year terms on the Kansas Municipal Energy Agency Board of Directors.

**MOTION:** Move to appoint Bernie Cevera to the Director #2 position and Richard Gonzales to the Alternate position to serve two-year terms on the Kansas Municipal Energy Agency Board of Directors.

**ACTION:** THE MOTION WAS MADE BY COMMISSIONER HENDRYX AND SECONDED BY COMMISSIONER HUMMEL. ROLL CALL VOTE - ALL AYE EXCEPT MAYOR HORN WHO WAS ABSENT.

6. Resolution No. R-08-36 – A Resolution to execute a contract with the Kansas Department of Transportation for conveyance of real estate.

- City Attorney Paul Kritz addressed the Commission stating KDOT is requesting this grant of easement to allow them to proceed with construction of the four-lane highway for the Highway 169 System Enhancement Project. The easement comprises 2.64 acres; KDOT will remit \$3,895 to the City.

**MOTION:** Move to approve resolution No. R-08-36 for adoption.

**ACTION:** THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE - ALL AYE EXCEPT MAYOR HORN WHO WAS ABSENT.

7. Comments from Commissioners or Staff

- City Manager Jeff Morris reported the following
  - Main Street will have a downtown clean-up day March 15 from 12 to 4 p.m.
  - Commander Mike Adcock is retiring and a reception is scheduled for March 25, 1-3 p.m.
  - City offices will be closed March 21 for Good Friday
  - City Staff is meeting with USD 445 administration regarding partnering with them on a community phone survey to obtain citizen viewpoints
- Commissioner Hummel suggested work sessions be set up to go over City projects

**J. EXECUTIVE SESSION(s)**

1. Non-elected personnel
2. Attorney Client Relationship

**MOTION:** Move to adjourn to Executive Session for discussion of items that would be deemed privileged in attorney-client relationship and for discussion of non-elected personnel to reconvene on or before 8:55 p.m.

**ACTION:** THE MOTION WAS MADE BY COMMISSIONER HUMMEL AND SECONDED BY COMMISSIONER GONZALES. ROLL CALL VOTE – ALL AYE

Time the meeting was reconvened: 8:50 p.m.

Action Item - Resolution No. R-08-37 – A Resolution to execute an Employment Agreement with Jeffrey D. Morris.

**MOTION:** Move to approve resolution No. R-08-32 for adoption.

**ACTION:** THE MOTION WAS MADE BY COMMISSIONER HUMMEL AND SECONDED BY COMMISSIONER GONZALES. ROLL CALL VOTE - ALL AYE EXCEPT MAYOR HORN WHO WAS ABSENT.

**K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES**

1. Finance Department – Sales Tax Reports
2. Police Department – January report
3. Inspector’s Department – February report
4. Library Board Meeting Minutes
5. Invitation to Commander Adcock’s retirement reception
6. Correspondence from KDWP regarding LeClere Lake
7. Correspondence from KDOT

**L. ADJOURNMENT**

MOTION: Move to adjourn.

ACTION: THE MOTION WAS MADE BY COMMISSIONER HUMMEL AND  
SECONDED BY COMMISSINOER JONES. ROLL CALL VOTE –  
ALL AYE EXCEPT MAYOR HORN WHO WAS ABSENT.

Time the meeting was adjourned: 9:43 p.m.

Date the minutes were approved \_\_\_\_\_

\_\_\_\_\_  
Cindy Price, City Clerk