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City of Coffeyville
P.O. Box 1629
Coffeyville, Kansas 67337

Building Official
P (620) 252-6128
F (620) 252-6175

PROJECT NO. _____
PERMIT NO. _____
DATE ISSUED. _____

ONE AND TWO FAMILY DWELLING BUILDING PERMIT APPLICATION AND SUBMITTAL CHECKLIST

2012 INTERNATIONAL RESIDENTIAL CODE, CITY ORDINANCE G-16-02

REV 08/17

1. **Application Date:** _____ 2. **Name:** _____
(Print)

3. **Site Address:** _____ **Signature**
or
Legal Description: _____
Lot(s) block
Subdivision

4. **Project Owner Information**
Name: _____
Address: _____
Telephone: _____ Cell Phone: _____
E-mail Address: _____

5. **Project Construction Information**
Construction Type: New Single Family New Two Family Accessory Building
 Addition Remodeling Repairs
 Detached Garage / Carport Other: _____

6. **Brief Description of Project:** _____

7. **Project Construction Valuation** :(Cost) _____
(Materials and contracted labor)

8. Project Contractor Information

General Contractor / Builder

Name: _____ Coffeyville License No.: _____

Company Name: _____

Address: _____

_____ city state zip

Telephone No.: _____ Cell Phone: _____

E-mail Address: _____

9. Sub-Contractor Information

Concrete Name _____ License No.: _____
Telephone No.: _____

Framing Name _____ License No.: _____
Telephone No.: _____

Electrical Name _____ License No.: _____
Telephone No.: _____

Plumbing Name _____ License No.: _____

Mechanical Name _____ License No.: _____
Telephone No.: _____

Other Name _____ License No.: _____
Telephone No.: _____

10. Architect / Engineer Information

Name _____ Kansas License No.: _____

_____ Telephone No.: _____

11. Single Family Dwelling Unit Information - and Unit one of a Two Family Dwelling

(Complete this information for new construction only)

Finished Area Square Footage: First Floor _____

Second Floor _____

Third Floor _____

Basement _____

Unfinished Basement _____

Garage _____

14. **Election To Do Own Work**

Agreement for Unlicensed, Uncertified Person to do their own work on a One or Two Family Dwelling.

In accordance with the above referenced Building Code, I, _____ hereby request authorization to do my own work on a one or two family dwelling, located at _____, Lot _____, Block _____, Subdivision _____, which is existing or in the process of being newly constructed.

It is understood and I agree that this authorization is contingent on the fact that I shall personally purchase all materials to be used, in this work, and I shall personally perform all labor in connection therewith. It is further understood and agreed that as Permittee and/or owner, I shall not allow any other person to do or cause to be done and work under a permit secured myself, unless such person is a licensed, certified and bonded contractor or master contractor of the said type of work performed.

I hereby certify that all work, for which this application is submitted, will be done in accordance with the terms of the above agreement and in accordance with the Codes and Laws of the City of Coffeyville, Kansas.

Signature

Date

CONTACTS:

Building Official.....(620) 252-6128 (Matt Conger)
Water/Wastewater Department....(620) 252-6139 (Jim Bradshaw)
Electric Utility Department.....(620) 252-6187 (Bruce Bell)
Atmos Energy (Gas Service).....(888) 442-1313